

Corporate Governance & Compliance Overview

K Dean Building Services Ltd

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1. Purpose

This overview sets out the controlled policies and procedures used by K Dean Building Services Ltd to support ethical, safe, quality-led and responsible delivery across construction, refurbishment, civil engineering, heritage, public-sector, education, commercial and residential projects.

2. Governance Principles

- Clear accountability from senior management through project delivery and handover.
- Compliance with applicable law, regulation, client requirements and recognised industry guidance.
- Competence, training, supervision and proportionate risk management.
- Integrity, transparency and zero tolerance of bribery, fraud, exploitation, harassment and unsafe practices.
- Environmental responsibility, waste reduction, social value and responsible procurement.
- Continuous improvement through audits, inspections, feedback, corrective action and management review.

3. Controlled Policy Library

1. Code of Business Conduct & Ethics
2. Health & Safety Policy
3. Quality Policy
4. Environmental & Sustainability Policy
5. Equality, Diversity & Inclusion Policy
6. Social Value Policy
7. Modern Slavery & Human Trafficking Policy Statement
8. Anti-Bribery, Fraud & Corruption Policy
9. Data Protection & Privacy Policy
10. Information Security & Cyber Security Policy
11. Responsible Procurement & Supply Chain Policy
12. Complaints & Customer Care Policy
13. Waste & Resource Management Policy
14. Building Safety Policy
15. Safeguarding & Vulnerable Persons Policy
16. Whistleblowing & Speak-Up Policy
17. Building Fire Safety Information Handover Procedure

4. Certification & Evidence

Certification and supporting evidence is maintained separately and may include ISO 9001, ISO 14001 and ISO 45001 certification, CHAS Elite / Common Assessment Standard evidence, Constructionline compliance information, waste-carrier registration, ICO registration, insurance, training and competence records and project-specific evidence.

Director Approval

This document has been reviewed and approved on behalf of K Dean Building Services Ltd by the Company Director and will be reviewed at least annually, or sooner where legislation, company arrangements, client requirements or operational risks change.

This public controlled copy does not display a handwritten signature. Approval is recorded within the Company controlled-document system.

Approved on behalf of	K Dean Building Services Ltd
Approved by	Company Director
Approval date	16 August 2026